



## Evington Community Association

PO Box 83

Evington, Virginia 24550

[www.eca-va.org](http://www.eca-va.org)

Foster the vitality and integrity of the Evington area while respecting and protecting the natural environment and our quality of life.

### Requirements for Vendors at ECA Sponsored Events

Event:	
Date(s):	Location:

Vendors and Display persons will:

- 1) pre-register and agree to be bound by these requirements. Pay fee for 'standard' space of
- 2) provide to ECA the number of persons expected to man their booth or display.  persons
  - a) require that individuals associated with the booth or display sign-in and sign-out of the area at an ECA registration station present on the grounds.
  - b) agree that those individuals associated with the booth or display will wear ECA issued identification at all times when they are present at the event.
- 3) supply to ECA the approximate area required for their booth or display.
- 4) supply their own workspace requirements such as tables, chairs, covers, etc.  Sq. ft.
- 5) agree to locate their booth or display and/or materials within an area designated by ECA officials, that is not disruptive to the main event.
- 6) **assure that no abusive or indecent language is used (verbal or written format); and that there will be no use, display, or sale of alcohol, tobacco, drugs, or 'adult' materials on-site.** [Determination of such material is made by ECA officials and is final.]
- 7) **assure that no guns, knives, tazers, tear gas or other weapons are brought on the premises.**
- 8) maintain their booth or display area in an orderly manner.
- 9) assure that whatever materials, supplies, or product that is brought-in is taken out at the conclusion of the event. **No hazardous materials are allowed on the premises.**
- 10) pay any extraordinary charge(s) assessed by the space provider because of vendor-caused mutilation, damage, or waste materials left behind by the vendor, or from his/her actions.
- 11) **act as an independent operation.** Collect any applicable sales or use taxes. Any product or service provided to the public is warranted by the seller. **ECA shall not be liable for any consequences of these independent transactions.**

Printed Name:	Organization or DBA:
Signature:	

Received by:

ECA Name:

Date: